

IN THE CIRCUIT COURT OF JACKSON COUNTY, MISSOURI  
FAMILY COURT DIVISION

IN RE: FILINGS IN DIVISIONS

ADMINISTRATIVE ORDER NO. 2013-135

**ORDER**

WHEREAS the Records Department, Family Justice Center, will accept and process only electronic filings, except those filed by non-attorney self-represented parties;

THEREFORE IT IS ORDERED that, effective November 4, 2013, any pleading in a juvenile case, an adoption case, and any other companion case transferred from Probate, Civil, or Criminal Divisions, which is created in or by a Division, and any paper filing that is received in or by a Division, shall be processed and attached to the case electronically by Division staff. The Records Department, Family Justice Center, will no longer accept paper filings, orders, notices, or any other documents that are generated by, accepted by, or received in, a Division.

**IT IS SO ORDERED.**

September 10, 2013  
Date

  
Marco A. Roldan, Presiding Judge

Copies to:  
Court Administrator  
Family Court Judges and Commissioners  
Deputy Court Administrator/Family Court  
Juvenile Officer  
Family Court Directors  
Assistant Legal Counsel/Family Court  
Office of the Guardian ad litem

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