**NOTICE**

In an effort to function more effectively and efficiently with limited resources, the following changes are being made to the Probate Departmental Structure:

Effective June 16, 2017, all Probate Department staff performing auditing functions will work at the Independence office. You may visit the auditors at the Independence office. You may also contact them by phone.

Effective June 16, 2017, all Probate Department staff performing new estates processing, settlement desk, and case action functions, will work at the Kansas City Office. You may visit them at the Kansas City office. You may also contact them by phone.

Please note that you should continue filing your cases as you normally would and that no changes are needed on your part. Hearings will continue to be scheduled at the appropriate locations. You may continue to drop off original bonds and original wills/codicils and make payments at either location. This change only affects the physical location of some of the Probate Department staff.

**Please visit the Court’s website on June 16th for the most up to date contact information:** [**https://www.16thcircuit.org/contacts-3**](https://www.16thcircuit.org/contacts-3)

June 2, 2017 Melissa Scherer

 Director, Probate Department