

CIRCUIT COURT OF JACKSON COUNTY, MISSOURI FAMILY COURT DIVISION 625 EAST 26TH STREET KANSAS CITY, MISSOURI 64108-2719

POLICY & PROCEDURE

<u>Issued by</u>: Director of Office of the Guardian ad Litem – Family Court

<u>Topic</u>: Policy No. 1030-26 - <u>CAN Hotline Policy</u>

Effective Date: June 1, 2018

New: X Revised: Rescinds: Reviewed:

POLICY:

All employees of the Office of the Guardian ad Litem (OGAL) are mandated reporters under Section 210.115 RSMo and are obligated to report child abuse to the Child Abuse and Neglect Hotline (800-392-3738) whenever the employee has reasonable cause to suspect abuse has occurred.

PROCEDURES:

- 1. Upon reasonable cause to suspect that a child has been or may be subjected to abuse, including sexual abuse, physical abuse, emotional abuse, or neglect, OGAL staff must report such abuse to the Child Abuse and Neglect Hotline. This obligation is in addition to any obligation to report imposed by Missouri law. This report may not be made anonymously.
- 2. The employee shall provide as much information as is available that can help the hotline locate the child and family.
- 3. Non-emergency child abuse reports may be made online at: https://dss.mo.gov. Click on "Report Child Abuse or Neglect" then "Mandated Reporting". You will have to create a login before making your first report.
- 4. Confidentiality between a child and the OGAL staff does not prevent a report to the Child Abuse and Neglect Hotline.

5. The Children's Division provides online mandated reporter training at http://protectmokids.com.

<u>REVISIONS</u>: The proponent for this policy is the Director of the Office of Guardian ad Litem. If you have recommended changes or want to report errors, send your suggestions to the Director of Guardian ad Litem, Family Justice Center, 625 East 26th Street, Kansas City, MO 64108.

REVIEW DATE: July 1, 2019

Policy 1030-26 - CAN Policy

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June 1, 2018

Kathy J. Rodgers

Date

Director of Office of the Guardian ad Litem-Family Court

APPLICABLE STANDARDS:

Juvenile Officer Performance Standard: 1.4.2

CC: Deputy Court Administrator – Family Court Division