



16th JUDICIAL CIRCUIT OF MISSOURI
Department of Criminal Records

1315 Locust
Kansas City, MO 64106
816-881-4350

308 W. Kansas, Suite 127
Independence, MO 64050
816-881-4500

Beverly A. Newman
Court Administrator

Sarah N. Voss
Director, Criminal Records

Request for Audio Transcripts

CRMKCCopyRequests@courts.mo.gov

1315 Locust
Kansas City, MO 64106

CRMINCopyRequests@courts.mo.gov

308 W. Kansas, Suite 127
Independence, MO 64050

Please submit your request to only one Criminal Records location email for processing.

Date _____

Requestor Name _____

Address _____

Contact Number _____ Preferred email _____

Defendant Name _____ Case Number _____

Date and Time of Hearing _____

Division/Judge _____

Reason for transcript request _____

Fees:

Fees for audio transcripts are \$25.00 per recording to be paid upon invoice. Additional fees may be incurred. The requestor will be notified of estimated fees; and payment must be received before the request is fulfilled.

Notes:

Audio transcripts from the 16th Judicial Circuit of Missouri are recorded onto CD-R media. PC requirements: a CD-ROM drive and access to the internet, with pop-up blocker turned off. You must be able to download and install FTR's TheRecordPlayer onto your PC to listen to the audio transcript.

Audio transcripts must be picked up by the requestor from Criminal Records at the requested location.

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