



Jackson County Family Court

NOTICE

April 17, 2020

In light of the COVID-19 pandemic, all live parent awareness classes (FOCIS, PTLA and ReFOCIS), offered through Family Court Resource Services have been suspended indefinitely.

In order to help parents satisfy the Local Court Rule 68.13 requirement in the interim, Family Court Resource Services has compiled packets of course materials that will be mailed to all parties involved in a paternity or modification action (excluding child support only matters). Course materials are also available in Spanish upon request.

Once the materials are read, parties must fill out and file a *Certificate of Completion* (included in the packet) with the Department of Civil Records by mail, email, fax or by dropping the certificate in one of the drop boxes located in the Kansas City or Independence court houses that have been especially designated for in-person filers. Parties may also send their Certificates of Completion to their attorney for e-filing.

Before sending the certificate, please make sure you have entered your name, case number and the court where your matter is being heard (KC or Independence).

Department of Civil Records – Kansas City
415 E 12th Street, 3rd Floor
Kansas City, MO 64106
Drop Box located on the ground floor (inside doors to the West entrance facing Oak Street)

Department of Civil Records – Independence
308 W Kansas, 1st Floor
Independence, MO 64050
Drop Box located on the first floor (inside front glass doors)

Certificates may be emailed to: civilrecords@courts.mo.gov or faxed to:
Kansas City (816) 881-3635 or Independence (816) 881-4410

Any questions/concerns about the above may be directed to:

Family Court Resource Services (816) 881-1814.