

**CHANGE IN PROCEDURE FOR SERVICE PACKETS
FOR RESTITUTIONS/EVICTIONS ONLY**

As of August 5, 2013, and until at least November 4, 2013, the Department of Civil Records of the Jackson County Circuit Court will send service packets FOR RESTITUTIONS/EVICTIONS ONLY directly to the Unit of Service and Judgment Enforcement for processing, service, and execution. Attorneys will continue to receive access to the service documents in an email sent through the eFiling system. However, the filer should no longer print the documents and send them back to the Court for further processing. Once the restitution is executed, the Court will file the returns directly with the Court. This change in procedure will be reevaluated in ninety days. Please note, the filer must continue to assemble the service packets and return them to the Court's Unit of Service and Judgment Enforcement for all other types of executions and garnishments.