



CIRCUIT COURT OF JACKSON COUNTY, MISSOURI
FAMILY COURT DIVISION
625 EAST 26TH STREET
KANSAS CITY, MISSOURI 64108-2719

POLICY & PROCEDURE

Issued by: Director of Office of the Guardian ad Litem – Family Court

Topic: **Policy No. 1030-08 -- GAL Standard 8 – Progress of the Case Through the Court Process**

Effective Date: July 7, 2015

New: Revised: Rescinds: Reviewed: X

POLICY:

The Office of the Guardian ad Litem (OGAL), once appointed, shall follow the case through the Court Process until such time as the case is released from the Court's jurisdiction or the Court has allowed the OGAL to withdraw. The Guardian ad Litem (GAL) shall advocate for timely hearings, provision of necessary services and compliance with court orders

PROCEDURES:

1. OGAL shall be appointed by the Court before the Protective Hearing.
2. The assigned GAL attorney and non-attorney staff will continuously review the child's case through the court process and advocate for hearings, services and court orders.
3. The assigned GAL attorney and non-attorney staff shall attend scheduled Family Support Teams (FSTs), Permanency Planning Review Teams (PPRT)s and adoption staffings to gather information about case goals and progress and to advocate for necessary services or changes in permanency goals.
4. If services are not provided in a timely manner the assigned GAL attorney shall file the necessary motions to get the services authorized.
5. If the appropriate services have not been provided and the social service agency is unwilling to provide those services voluntarily, the assigned GAL attorney shall file a motion requesting such services be court ordered.
6. The assigned GAL attorney or non-attorney staff shall obtain copies of the CS-13 for each provider to assure that the service provider has been given the necessary information about the case.

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7. The assigned GAL attorney or non-attorney staff shall communicate with service providers to make sure that the services have been authorized and to provide the service provider with any necessary information about the case that was not included in the CS-13.
8. If hearings are not set in a timely manner, the assigned GAL shall file motions to request that additional hearings be set.

REVISIONS: The proponent for this policy is the Director of the Office of Guardian ad Litem. If you have recommended changes or want to report errors, send your suggestions to the Director of Guardian ad Litem, Family Justice Center, 625 East 26th Street, Kansas City, MO 64108.

REVIEW DATE: May 1, 2023



May 1, 2021

Kathy J. Rodgers
Director of Office of the Guardian ad Litem-Family Court

Date

APPLICABLE STANDARDS:
Juvenile Officer Performance Standard: 5.7A,B

CC: Deputy Court Administrator – Family Court Division