

**IN THE CIRCUIT COURT OF JACKSON COUNTY, MISSOURI
AT KANSAS CITY**

IN RE: Electronic Filing - Criminal

Administrative Order No. 2013-095

ORDER

Pursuant to Court Operating Rule 27.01, the Missouri Court Automation Committee has determined that:

Effective August 1, 2013, all criminal filings with the Jackson County Circuit Court on new and existing cases, except for those filed by non-attorney, self-represented parties, and initial filings by the prosecutor, shall be filed electronically through the Missouri Court eFiling System.

Such filings shall be made as provided in Rule 103 and Court Operating Rule 27, copies of which can be accessed at <http://www.courts.mo.gov/efilingrules>. Local information regarding eFiling is available at www.16thcircuit.org/efiling-information.

All initial misdemeanor and felony filings by the prosecutor shall be entered into the MOPS supported case management system to be transferred electronically to the Court. At a minimum, the prosecuting attorney shall enter the following data correctly: filed in County; submission date and time; Defendant person first and last name; prosecutor MOBAR; prosecutor case number; violation

(count) number(s); filer charge description(s), violation date, and NCIC modifiers and filing charge code(s) as found in the most recent edition of the "Missouri Charge Code Manual" published by the Missouri State Highway Patrol.

The Court Administrator's office shall notify all known bar associations in the county of this Order as well as any other persons the Court Administrator's office deems appropriate. The Court Administrator's office also shall report any problems to the OSCA Help Desk.

7-8-13

Date



Judge Marco A. Roldan, Presiding Judge