



**Invitation for Bid**  
16<sup>th</sup> Judicial Circuit of Missouri  
Family Court Division  
625 E. 26<sup>TH</sup> Street  
Kansas City, Missouri 64108

**Design Build Services: Secure Drive and Sally Port**

Bid Number: 10013354

Bid issued by: Neil Struchtemeyer, CPPB

Bid issue date: Wednesday, March 4, 2026

Title: Senior Purchasing Agent

Phone number: (816) 435-4780

Pre-bid site visit: Thursday, March 26, 2026

Time: 10 a.m. CST

Bid closing date: Thursday, April 30, 2026

Time: 10 a.m. CST

**Intention:** The Purchasing Department of the Jackson County Family Court (known as the “Family Court”) is now accepting bids from qualified companies (hereby known as the “Contractor”) to provide **Design Build Services: Secure Drive and Sally Port** at the Family Justice Center per the Scope of Work, Pre-bid Site Visit and pursuant to the latest industry standards. This document constitutes an invitation for competitive bids per requirements and/or terms and conditions set forth in this solicitation and upon award will become known as Project Contract Number 10013354.

**Pre-bid site visit location:** Family Justice Center  
625 East 26<sup>th</sup> Street  
Kansas City, Missouri 64108  
Meet at 10 a.m. CST - west side of building

Time and date: **10 a.m. CST on Thursday, March 26, 2026** This pre-bid site visit is **recommended**, as another time will not be available. Failure to attend may render the bidder as being non-responsive and ineligible for contract award.

**Questions:** Questions shall be asked and answered at the pre-bid site visit for a more precise clarification of the Family Court’s needs. An addendum, if needed, will then be sent out to all that attended the pre-bid site visit.

**Instructions to Bidders:** If submitting a bid, complete and submit all pages marked **Return Page**; pages **1 thru 19** prior to **10 a.m. CST on/or before Thursday, April 30, 2026**. **If not submitting a bid, see the Statement of No Bid page.**

Bids will be accepted at the below address until date and time specified herein, and will be reviewed and tabulated by the senior purchasing agent at 10:01 a.m. CST. Bids received after the deadline designated shall not be considered.

Bids **MUST** be accompanied by **Bid Security** in the form of a cashier’s check, certified check or bid bond in an amount not less than ten percent (10%) of the base bid amount. Bid Security will be returned to non-awarded companies.

Submit by mail or messenger to the following address:

Jackson County Family Court  
Purchasing Department  
625 East 26<sup>th</sup> Street  
Kansas City, Missouri 64108



**Telephone or e-mailed bids will not be accepted!** By submitting a bid, you offer to enter into the proposed contract and your offer is not revocable for 90 days following the response deadline indicated herein.

All bids submitted in response to this invitation for bid shall become the property of the Family Court and will be a matter of public record available for review under the guidelines of any applicable Federal Freedom of Information Act or Missouri "Sunshine Law".

Company's standard general terms and conditions will not be allowed with this solicitation.

**Bid Evaluation/Contract Award:** The contract will be awarded to the most responsible and responsive bidder whose bid, conforming to the solicitation, will be deemed most advantageous to the Family Court with regards to the court's perceived best value.

The contract award will be made no later than **Friday, May 15, 2026** by means of an e-mailed purchase order. After receipt of the purchase order, the awarded design builder shall provide a certificate of insurance with endorsement rider and E-Verify documentation to assigned purchasing agent.

The senior purchasing agent will only notify the awarded design builder. All bidders may e-mail Neil Struchtemeyer at [nstrucht@courts.mo.gov](mailto:nstrucht@courts.mo.gov) any time after Friday, May 15, 2026 to get bid results.

**Responsible Bidder:** A bidder who has the capability in all respects to perform fully the contract requirements, and the experience, integrity, perseverance, reliability, capacity, facilities, equipment, and credit which will assure good faith performance.

**Responsive Bidder:** A bidder who has submitted a bid which conforms in all material respects to the requirements stated in the Invitation for Bid (IFB).

**Family Court's Right to Inspect:** Bidder shall currently have adequate organization, facilities, equipment and personnel to insure services are performed and/or commodities are delivered. The Family Court reserves the right before recommending any award, to inspect the facilities, organization and financial condition or to take any other action necessary to determine ability to perform in accordance with specifications, terms and conditions.

**General Conditions:** Bids are made upon, and are subject to the following conditions. Upon acceptance by the Family Court Division, the signed bid and the purchase order issued thereon shall constitute a contract for furnishing the items described in the bid in strict conformity with the contract instrument.

The Family Court Division reserves the right to reject all or part of bids, to waive technical defects in bids, and to select the bid deemed most advantageous to the Family Court. **No guarantee is implied that the Family Court will award a contract and subsequent purchase order for this project.**

Unless otherwise required by the terms of the IFB, all goods to be furnished shall be the best of their kind.

The Family Court Division will not be responsible for articles or services furnished without a Purchase Order. Risk of loss or damage to the goods prior to the time of their receipt and acceptance by the Family Court Division is upon the contractor.

In any purchase or lease of manufactured goods or commodities, or any contract or subcontract for construction, alteration, repair or maintenance of any public works in connection with the Family Court Division, it will be the policy of the Family Court to encourage the purchase of products manufactured or assembled or produced in the United States, provided, however this policy shall not apply to purchases or leases or contracts for public works for amounts under \$25,000.00.

Do not include taxes in prices quoted. The 16<sup>th</sup> Judicial Circuit of Missouri / Family Court Division is exempt from Federal transportation and state sales tax Sec. 39(10), Article 3 of Missouri Constitution of July 1, 1946.

Federal Tax Exemption No. 43-91-0217-K | Federal Employer I.D. No. 43-1593523 | MO Tax Exemption No. 12495671

**Single Received Bid:** In the event that the Family Court only receives a single bid to this solicitation and that said bid comes in over our budget, then the Family Court reserves the right to turn the single received bid into a negotiated procurement.



**Award Protest**

Any protest concerning the award of a contract shall be decided by the Chief Financial Officer after consultation with Legal Counsel. Protests shall be in writing to the Office of the Purchasing Department and shall be filed within three (3) business days of final approval and acceptance of the bid by the Purchasing Department. The written protest shall include the name and address of the protestor, the bid number, a statement of the specific reasons for the protest and supporting exhibits. A protest is considered filed when all requested information is received by the Office of the Purchasing Department along with the required cashier's check or bond. The Budget and Fiscal Operations Officer will respond to the written protest within fourteen (14) days. The Budget and Fiscal Operations Officer's decision relative to the protest shall be final, no further appeals will be recognized.

Upon receipt of a protest the Family Court may, but is not required to, delay its award of said contract. The protesting bidder is required to submit a bond by cashier's check.

The submission of the cashier's check will be as follows: 1% Percent of the value of the solicitation, but in no case less than five hundred dollars (\$500.00) or to exceed five thousand dollars. This bond shall be a US postal service money order or a certified cashier's check made payable to the Jackson County Family Court. Money will be refunded to the submitting vendor only if the protest is found to be in their favor.

**End of section**



### Statement of No Bid

We, the undersigned, have declined to submit a bid in response to this Invitation for Bid for the following reason(s):

- Specifications too "tight", i.e., geared toward one brand or supplier.
- Insufficient time to respond to the bid.
- We do not offer this product or service.
- Our schedule would not permit us to perform.
- We are unable to meet specifications.
- We are unable to meet bond requirements.
- Specifications are not clear (explain in Remarks below).
- We are unable to meet insurance requirements.
- Remove us from your list for this commodity or service.
- Other (explain). \_\_\_\_\_  
\_\_\_\_\_

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date: \_\_\_\_\_

Note: If you are not submitting a bid, please e-mail this "Statement of No Bid" form to Neil.Struchtemeyer@courts.mo.gov, otherwise disregard and submit the required submittal pages, marked "Return Page" by mail or messenger.



## Required Documents Submittal Checklist

The following are required to be submitted as the bid response.

Bid Bond: Bids must be accompanied by **Bid Security** in the form of a cashier's check, certified check or bid bond in an amount not less than ten percent (10%) of the base bid amount. Bid Security will be returned to non-awarded contractor and to awarded contractor upon job completion.

Bid Pages: marked as pages 1 through 19.

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The following shall be required upon award of contract (issuance of purchase order) and shall be provided within 21 calendar days.

Performance Bond - in the amount of 100 percent (100%) of the contract value.

Payment Bond - in the amount of 100 percent (100%) of the contract value.

E-Verify Memorandum of Understanding (MOU) that was completed when contractor enrolled in the E-Verify program.

Certificate of Liability Insurance as specified on the following marked page 1 of bid document.

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The following shall be required before payment can be made.

Invoice

Certified Payroll from Contractor and Subcontractor, if applicable.

Affidavit - Compliance with the Prevailing Wage Law.

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Upon request the following shall be provided to the Family Court Purchasing Department.

A copy of the OSHA 10 Hour Construction Safety Training Card for each on-site employee assigned to this contracted project.

**Do not send this check list with bid submittal. This is for contractor's reference only!**



**Insurance:** Awarded design builder shall be required to purchase and maintain during the life of the contract Worker's Compensation Insurance, Comprehensive General Liability Insurance and Comprehensive Automobile Liability Insurance with limits of not less than those set forth below:

TYPE	MINIMUM ACCEPTABLE LIMITS OF LIABILITY
1. Worker's Compensation	Statutory – State of Missouri
2. Employer's Liability	
A. Each Accident	\$500,000.00
B. Disease-Each Employee	\$500,000.00
C. Disease-Policy Limit	\$500,000.00
3. Commercial General Liability	
A. Each Occurrence	\$1,000,000.00
B. Products/Completed Operations	\$5,000,000.00
C. Personal and Advertising Injury	\$1,000,000.00
D. General Aggregate	\$5,000,000.00
4. Business Automobile Liability	\$1,000,000.00

The awarded design builder shall provide the Family Court with a Certificate of Insurance within 21 calendar days after award is made. The Certificate of Insurance must be received before the work can commence in connection with the contract, evidencing the coverage's above.

The insurance certificate shall name the Jackson County Family Court as the Certificate Holder with an Endorsement Rider modifying the policy that adds the Family Court as additional insured for its interest on all policies of insurance, except Worker's Compensation and provide that the Family Court be given at least 30 days prior written notice of any cancellation or intention to not renew or material change in such coverage. **This rider must be included with the Certificate of Insurance.**

**Performance Bond:** A Performance Bond in the amount of 100 percent (100%) of the contract value, issued by a surety authorized to do business in the State of Missouri, shall be required from awarded contractor. **Must receive bond no later than 21 calendar days after award is made and before work may commence!** Contractor must include provisions that will guarantee the faithful performance of the prevailing wage clause provided in the contract (RSMo Chapter 290, section 290.250). **Performance Bond must be valid for a period of one (1) year from date of purchase order.**

**Payment Bond:** A Payment Bond in the amount of 100 percent (100%) of the contract value, issued by a surety authorized to do business in the State of Missouri, shall be required from awarded contractor. **Must receive bond no later than 21 calendar days after award is made and before work may commence!** **Payment Bond must be valid for a period of one (1) year from date of purchase order.**

**Bid Bond:** Bids must be accompanied by **Bid Security** in the form of a cashier's check, certified check or bid bond in an amount not less than ten percent (10%) of the base bid amount. Bid Security will be returned to all non-awarded contractors and to awarded design builder upon job completion.

**Environmental Protection:** The design builder shall abide by all federal, state and local laws, rules and regulations regarding the protection of the environment. The design builder shall report any violations to the applicable governmental agency. A violation of applicable laws, rule or regulations may result in termination of this contract.

The design builder shall comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857 (h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40CFR part 15). This shall include mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

Company name	Authorized signature	Print name	Date

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**Certificate of Authority:** All foreign corporations transacting business in the state of Missouri must have obtained a "Certificate of Authority" form – Corp – 42 from the Missouri Secretary of State. Every foreign corporation now doing business in or which may hereafter do business in the state of Missouri without a certificate of authority shall be subject to a fine of not less than \$1,000 (Sections 351.572 and 351.574, RSMo).

**Equal Employment Opportunity Clause:** The awarded design builder shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41CFR Chapter 60).

In connection with the furnishing of supplies or performance of work under this contract, the design builder agrees to comply with the Fair Labor Standards Act, Fair Employment Practices, Equal Opportunity Employment Act, and all other applicable Federal and State Laws, and further agrees to insert the foregoing provision in all subcontracts awarded hereunder.

The design builder 's attention is directed to all federal, state and local laws, ordinances, and procedures requiring equal employment opportunity which, among other things, require that the design builder agree not to discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, disability or age. Bias of any kind will not be tolerated under any awarded contract.

**Nondiscrimination and Workplace Safety:** The design builder agrees to abide by all federal, state & local laws, rules & regulations prohibiting discrimination in employment and controlling workplace safety. Any violations of applicable laws, rules and regulations may result in termination of this contract.

**Prevailing Wage:** As defined by the Missouri Division of Labor Standards (DLS) this job is classified as Prevailing Wage and **Not Less** than the prevailing hourly rate of wages, as set forth in the **Annual Wage Order Number 32, Section 048, Building Construction Rates for Jackson County, MO dated: March 2025** attached to and made part of the specification for work under this contract, **shall** be paid to all workers (no matter if self-employed or sole proprietor with no employees) performing work under this contract. See section 290.250, RSMO. A **Journeyman** in respective trades must be the lead personnel when performing services.

(A) The DLS requires the design builder and/or subcontractor to provide to the public body (16<sup>th</sup> Judicial Circuit Court of Jackson County, Missouri/Family Court Division) **all occupational titles needed for this project** and workers performing work under this contract **MUST** not be paid less than the Prevailing Wage for said occupational titles as stated in the Annual Wage Order Number 32, unless an apprentice (which must have supporting evidence). Apprentices must be registered with the Bureau of Apprenticeship and Training (BAT) and **must be supervised by a Journeyman in the respective trade**. See Chapter 3: Prevailing Wage Law Rules, Title 8 C.S.R. 30-3.030(2) for correct payment of apprentices.

(B) The design builder and/or Subcontractor will forfeit a penalty of one hundred (\$100.00) dollars per day (or portion of a day) to the 16<sup>th</sup> Judicial Circuit Court of Jackson County, Missouri/Family Court Division for each worker that is paid less than the prevailing wage rate for any work done under this contract by the design builder or by any subcontractor (See section 290.250, RSMo). For detailed information on rules and occupational titles, see 8 CSR 30-3.010 through 3.060, Code of State Regulations-Prevailing Wage Rules.

(C) The design builder and/or Subcontractor (no matter if self-employed or sole proprietor with no employees) **MUST** strictly adhere to all Prevailing Wage Laws. Which includes providing certified copies of payroll and the completion of the Prevailing Wage Compliance Affidavit **before** payment will be made by the 16<sup>th</sup> Judicial Circuit of Missouri / Family Court Division. Approved forms will be provided by the Purchasing Department upon request.

**Wage Subsidies, Bid Supplements, and Rebates:** No design builder or subcontractor may directly or indirectly receive a wage subsidy, bid supplement, or rebate for employment on a public works project if such wage subsidy, bid supplement, or rebate has the effect of reducing the wage rate paid by the employer on a given occupational title below the prevailing wage rate as provided in section 290.262.

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Company name | Authorized signature | Print name | Date

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(A) In the event a wage subsidy, bid supplement, or rebate is lawfully provided or received under subsections 1 or 2 of this section, the entity receiving such subsidy, supplement, or rebate shall report the date and amount of such subsidy, supplement, or rebate to the public body within thirty days of receipt of payment. This disclosure report shall be a matter of public record under chapter 610.

(B) Any employer in violation of this section shall owe to the public body double the dollar amount per hour that the wage subsidy, bid supplement, or rebate has reduced the wage rate paid by the employer below the prevailing wage rate as provided in section 290.262 for each hour that work was performed. It shall be the duty of the department to calculate the dollar amount owed to the public body under this section.

**Occupational Safety and Health Administration (OSHA):** The design builder or subcontractor and his/her employees, while on the Family Court property, shall comply with the Occupational Safety and Health Act of 1970 (OSHA), latest version.

The Construction Safety Training Act, Section 292.675, RSMo requires all design builders and subcontractors who enter into contracts with public bodies for construction of public works to train their on-site employees regarding potential hazards they may encounter. The training may be accomplished by providing a standard OSHA 10-hour program (taught by an OSHA-approved instructor) or a similar program approved by the Division of Labor Standards.

**The design builder and/or subcontractor upon request shall provide to the Family Court Purchasing Department a copy of the OSHA 10 Hour Construction Safety Training Card for each on-site employee assigned to this contracted project.**

The design builder will forfeit a penalty to the 16<sup>th</sup> Judicial Circuit of Missouri - Family Court Division in the amount of \$2,500 plus an additional \$100.00 for each worker employed by the design builder or subcontractor, for each calendar day, or portion thereof, such worker is employed without the required training. (See section 292.675 RSMo).

**E-Verify:** Formerly the Basic Pilot/Employment Eligibility Verification Program is an online system operated jointly by the Department of Homeland Security and the Social Security Administration (SSA). In compliance with Missouri HB 1549, effective January 1, 2009 and pursuant to the State of Missouri’s RSMO 285.530 (1), No business entity or employer shall knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri.

As a condition for the award of any contract or grant in excess of five thousand dollars (\$5,000) by the state or by any political subdivision of the state (i.e., Family Court) to a business entity, the business entity (design builder) shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Every such business entity shall sign an affidavit that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. [RSMO 285.530 (2)]

Therefore; if bid amount is greater than \$5,000.00, the design builder must complete and return the **Affidavit of Compliance with Section 285.530 RSMo**; page **18**. Upon contract award the design builder **must** enroll in the E-Verify program and provide the **E-Verify Memorandum of Understanding** that was completed when the design builder enrolled in the E-Verify program to the Purchasing Department. Enrollment in E-Verify is completed online at: <https://e-verify.uscis.gov/enroll/>

**Applicable Laws:** The design builder shall follow all applicable state of Missouri laws & regulations necessary to perform services pertaining to this Invitation for Bid.

(A) All design builders doing business in the State of Missouri and working on behalf of the Jackson County Family Court must ensure that all current employees of the design builder working for Family Court are legally eligible to work within the United States under the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (“IIRIRA 96”) and INA Section 274A of the federal government.

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Company name | Authorized signature | Print name | Date

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(B) If Family Court determines that a current design builder employs any persons not eligible to work in the United States, the design builder shall be in breach of contract and the Family Court may lawfully cancel the contract and suspend or debar the design builder from doing business with the Jackson County Family Court.

**Permits: If Applicable,** the selected design-builder is responsible for obtaining all the necessary licenses and permits required by law in order to accomplish the work. Satisfactory evidence that all licenses and permits have been issued must be submitted to the Facilities Services Department of the Jackson County Family Court, 625 East 26<sup>th</sup> Street, Kansas City, Missouri 64108, prior to starting work.

The design builder must provide all protective structures, barriers, or other means of protection necessary to assure the public safety and to fulfill all requirements by governmental authorities.

**Contractor Work Performance Under This Contract:** Any conviction for a criminal or civil offense that indicates a lack of business integrity or business honesty must be disclosed. This includes (1) conviction of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or subcontract or in the performance of such contract or subcontract; (2) conviction under state or federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property; (3) conviction under state or federal antitrust statutes; and (4) any other offense to be so serious and compelling as to affect responsibility as a state contractor. For the purpose of this section, an individual or entity shall be presumed to have control of a company or organization if the individual or entity directly or indirectly, or acting in concert with one or more individuals or entities, owns or controls 25 percent or more of its equity, or otherwise controls its management or policies. Failure to disclose an offense may result in disqualification of the bid or termination of the contract.

**Anti-Discrimination Against Israel Act:** A public entity shall not enter into a contract with a company to acquire or dispose of services, supplies, information technology, or construction unless the contract includes a written certification that the company is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel. This section shall not apply to contracts with a total potential value of less than one hundred thousand dollars or to contractors with fewer than ten employees.

**Waiver of Subrogation:** The Family Court shall not be liable for any damages to the design builder 's equipment, supplies and materials caused by casualty occurrence, and it being understood that the design builder shall look to its insurer for reimbursement and shall obtain from its insurer waiver of subrogation right against the Family Court, the 16th Circuit of Missouri or Jackson County, Missouri.

**Scope of Work:** Family Court intends to implement the project through a design-build approach. The project will be divided into two phases: (i) the Design and Preconstruction Phase; and (ii) the Construction Phase.

The selected Design-Builder shall provide design build services to provide turnkey design and construction activities for the following scope of work and shall include all costs associated with the design, labor, materials, tools and equipment necessary to complete the project. This shall also include all project management, travel expenses and ancillary expenses required for the project. Work to be performed during the hours of 7 a.m. to 5 p.m., Monday through Friday.

During the Design and Preconstruction Phase, the selected Design-Builder, in consultation with the Family Court will be required to develop, advance the design in accordance with the requirements of the Family Court and provide detailed drawings for Family Court approval.

During the Construction Phase, the Design-Builder, in consultation with the Family Court will be required to provide construction and construction administration services to fully execute and complete the project in a timely manner.

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Company name | Authorized signature | Print name | Date

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With a working budget of \$460,000.00; the following project consists of providing a screened corridor, an entrance and exit driveway for juvenile transport, and an external vertical lift(s).

A new secure drive for transport of detainee’s and law enforcement individuals. This will consist of the design-builder providing a concrete drive on the grassy area on the west side of building per the following illustrations. The design-builder shall remove top soil to a depth of a minimum of ten inches and dispose of all material removed off-site. Provide necessary equipment to roll the subgrade for proper compaction. Furnish and install 4 inches of 3/4” gravel [subbase] over the subgrade. Level gravel and roll for compaction. Furnish and install #4 rebar on two-foot centers over subbase. Furnish and pour a minimum of 6 inches of 4,000 PSI concrete over subbase. The new concrete drive (approximately 160 feet in length and approximately 15 feet in width) is to tie-in and merge with existing driveways at the south (fleet parking entrance) and north (warehouse delivery) and be flush with existing concrete. Float concrete for a uniform surface.



**Note: Darker red highlight is for reference.**

Additionally, 100 feet of the drive will be screened by a Corvit style screen (by Cityscapes), matching the existing JCFC generator enclosure, to screen the new drive visually from the view from Cherry Street looking east along the length of the new secure drive. The North and South ends of the drive will need to be electronically monitored and controlled by gates for the entrance and exit.

Company name	Authorized signature	Print name	Date
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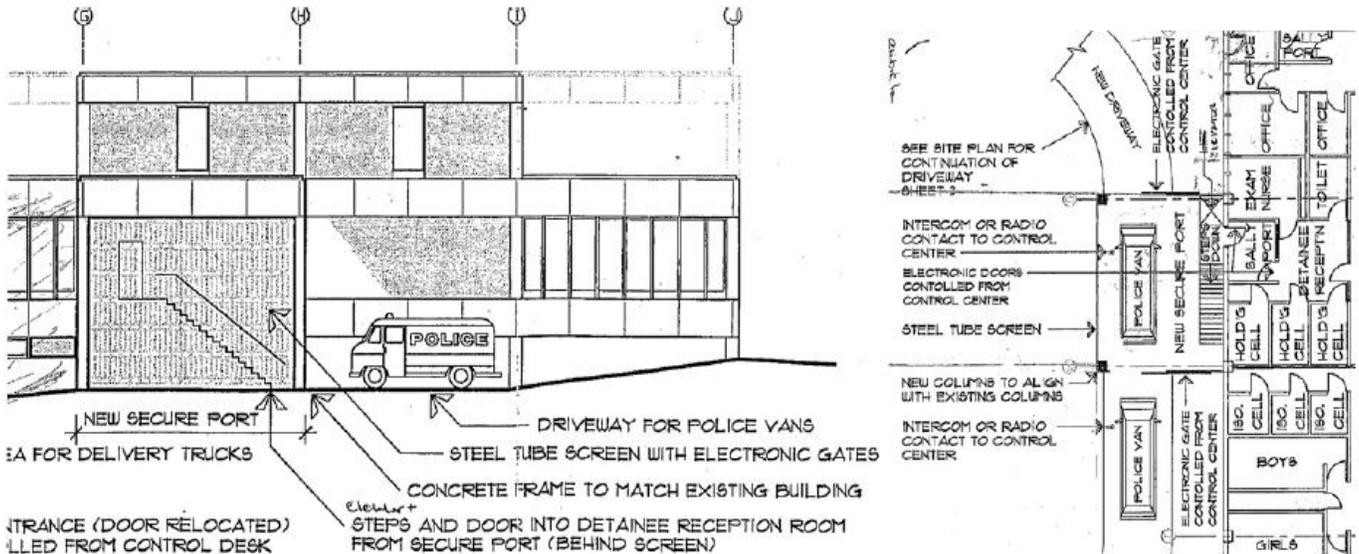
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Corvit style screen (by Cityscapes) - Panel Style: PLANKWALL PVC Vertical, Color: Kona, Post Color: Satin Black, Cap Style: Standard Hip

The design-builder will provide one external vertical lift and enclosed stairwell to facilitate the entrance and egress from the second floor of the Family Justice Center for the secure transport of detainee's and law enforcement individuals to and from the Family Justice Juvenile Detention Center. The exterior façade of the enclosed stairwell shall mimic the look of the exterior of the existing building. The lift and stairs will be located on West side of building and resemble the provided plan from the included illustrations. This will require that a new opening and door be provided with secured Sally Port for entrance into the Detainee Reception area. Surveillance of the entrances to the lift and the Sally Port will be need to be electronically monitored and controlled.



Company name \_\_\_\_\_ Authorized signature \_\_\_\_\_ Print name \_\_\_\_\_ Date \_\_\_\_\_

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Jackson County Family Court  
 "Guiding Families to a Brighter Tomorrow."

**Pricing:** shall include all costs associated with the design, labor, materials, tools and equipment necessary to complete the project

Base bid amount - cost for the new secure drive and sally port: \$ \_\_\_\_\_

Cost for the Performance Bond: \$ \_\_\_\_\_ in the amount of 100 percent (100%) of the contract value, issued by a surety authorized to do business in the State of Missouri.

Cost for the Payment Bond: \$ \_\_\_\_\_ in the amount of 100 percent (100%) of the contract value, issued by a surety authorized to do business in the State of Missouri.

Total cost not to exceed: \$ \_\_\_\_\_

Project Schedule: Approx. start date \_\_\_\_\_ Approx. completion date: \_\_\_\_\_

The Missouri DLS requires the design builder and/or subcontractor to provide to the public body (16<sup>th</sup> Judicial Circuit of Missouri/Family Court Division) all occupational titles needed for this project and workers performing work under this contract **must** not be paid less than the Prevailing Wage for said occupational titles as stated in the Annual Wage Order Number 32, unless an apprentice (which must have supporting evidence). Apprentices must be registered with the Bureau of Apprenticeship and Training (BAT) and **must be** supervised by a Journeyman in the respective trade.

**Type of Craftsman (Occupational Titles) Needed for Project:** \_\_\_\_\_

**Brief Description of Contractor's Understanding of Scope of Work:** \_\_\_\_\_

Agreement: Bidder certifies that they have read, understand, and will fully and faithfully comply with this Invitation for Bid and any referenced documents. That the following company hereby agrees to furnish the services on which prices are quoted herein in accordance with all terms, conditions and specifications of this Invitation for Bid and upon acceptance by the "Family Court" by means of the issuance of a purchase order and company's acceptance of the purchase order, shall constitute a binding contract between we the "Bidder" and "Family Court" thus eliminating the need for a formal signed contract. Bidder also certifies that the prices offered were independently developed without consultation with any other bidders or potential bidders.

**Addendums recognized and included in the bid are as follows:** Numbers - \_\_\_\_, \_\_\_\_, \_\_\_\_, \_\_\_\_.

Assigned Project Contact: \_\_\_\_\_  
Print Name

Office Phone Number: \_\_\_\_\_ Mobile Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

\_\_\_\_\_  
Company name | Authorized signature | Print name | Date

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**Work schedule:** A purchase order shall be issued by the Purchasing Department and all work, unless otherwise specified or agreed to in advance and coordinated with the facility services manager is to be performed between the hours of 7 a.m. to 5 p.m. Monday through Friday and must be completed in a timely manner.

**Change order to contract:** Any change order **must be** authorized by either the senior purchasing agent or facility services manager prior to commencing any additional work not authorized in the bid or original purchase order. Work performed without this authorization shall be at the design-builder’s sole risk and expense.

**Contract start and completion:** Time is of the essence for this project, so the design builder will provide a work force of sufficient size to insure all work to be performed under this contract **shall be** completed no later than **time** specified on pricing page unless changes in scheduling are confirmed and approved by the Family Court.

**Independent contractor:** Both parties, in the performance of this contract, shall be acting in their individual capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be construed to be the employees or agents of the other party for any purpose whatsoever. The design builder shall accept full responsibility for payment of unemployment insurance, workers compensation and social security as well as all income tax deductions and any other taxes or payroll deductions required by law for its employees engaged in work authorized by this contract.

**Staff qualifications:** The design builder shall warrant that all persons assigned to the performance of this contract shall be employees of the design builder (or specified subcontractor) and shall be fully qualified to perform the work required. The design builder shall include a similar provision in any contract with any subcontractor selected to perform work under this contract. Failure of the design-builder to provide qualified staffing at the level required by the bid specifications may result in termination of this contract and/or damages.

**Federal, State and Local Taxes of contractor:** The Family Court makes no representation as to the exemption from liability of any tax imposed by any governmental entity on the design builder.

**Conflict of interest:** The design builder shall not knowingly employ, during the period of this contract or any extensions to it, any professional personnel who are also in the employ of the Family Court and who are providing services involving this contract or services similar in nature to the scope of this contract to the Family Court. Furthermore, the design builder shall not knowingly employ, during the period of this contract or any extensions to it, any Family Court employee who has participated in the making of this contract until at least two years after their termination of employment with the Family Court.

**Third party beneficiaries:** This contract shall not be construed as providing an enforceable right to any third party.

**Secure facility:** Family Court facilities are secure facilities and the design builder must take security measures at all times, especially when pertaining to tools. If any tools, equipment or materials become missing, the design builder will report to the shift supervisor and designated court personnel immediately. Do not obstruct streets, walks, or stairwells or use facilities without permission from the facility representative.

**Client safety:** The well-being of the clients and employees of the Family Court is paramount. Extreme caution and special care shall be taken in order to protect the clients and employees from unforeseen and unfamiliar danger. Construction activities shall not interfere with the normal operation of the Family Court, except as otherwise arranged with and approved by the Family Court.

The design builder shall take all necessary precautions for the safety of the court’s and design builder’s employees at and on the worksite and shall erect and properly maintain at all times all necessary safeguards for the protection of the Public, Employees and Workman. The design builder shall post signs warning against hazards in/and around the work site. Only authorized employees are allowed on the work sites. Visiting the worksite outside of designated work hours without court approval is prohibited.

Company name	Authorized signature	Print name	Date
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**Clean-up:** The design builder shall at all times keep the property free from rubbish and debris. It is the responsibility of the design builder to legally and properly dispose of all debris.

**Acceptance:** No contract provision or use of items by the Family Court shall constitute acceptance or relieve the design builder of liability in respect to any expressed or implied warranties.

**Workmanship:** Where not more specifically described in any of the various sections of these specifications, workmanship shall conform to all of the methods and operations of best standards and accepted practices of the trade or trades involved.

Workmanship shall include all items of fabrication, construction or installation regularly furnished or required for completion of the services. Personnel skilled in their respective lines of work shall execute all work.

**Contractor’s Performance:** If, in the opinion of the manager of facilities services; performance becomes unsatisfactory, the Family Court shall notify the design builder. The design builder will have two (2) days from that time to correct any specific instances of unsatisfactory performance. In the event the unsatisfactory performance is not corrected within the times specified above, the Family Court shall have the immediate right to complete the work to its satisfaction and shall deduct the cost to cover expense from any balances due or to become due to the design-builder. Repeated incidences of unsatisfactory performance may result in cancellation of the agreement by default and/or removal from bidder’s list.

**Warranty:** The design builder warrants that said goods furnished hereunder will be free from latent and patent defects in materials, workmanship and title, and will be free from such defects in design and are suitable for, and will perform in accordance with, the purposes for which they are purchased, fabricated, manufactured and designed or for such other purposes as are expressly specified in this solicitation.

All materials furnished and installed under this contract shall be unconditionally guaranteed for the specified manufacturer’s warranty and a minimum one (1) year standard warranty from the design builder for workmanship, from the date of acceptance by the Family Court against any and all defects in materials, workmanship and installation.

**Termination for Cause:** The assigned purchasing agent may terminate this contract, or any part of this contract, for cause under any one of the following circumstances:

- 1) The design builder fails to make delivery of goods or services as specified in this contract.
- 2) The design builder fails to perform any of the provisions of this contract, or so fails to make progress as to endanger performance of this contract in accordance with its terms.

The assigned purchasing agent shall provide the design builder with written notice of the conditions endangering performance.

If the design builder fails to remedy the conditions within 10 business days from the receipt of the notice or such longer period as the Family Court may authorize in writing, the assigned purchasing agent shall issue the design-builder an order to stop work immediately. Receipt of the notice shall be presumed to have occurred within three (3) days of the date of notice.

**Termination for Convenience:** The assigned purchasing agent may terminate performance of work under this contract in whole or in part whenever, for any reason, the assigned purchasing agent shall determine that the termination is in the best interest of the Family Court.

In the event that the assigned purchasing agent elects to terminate this contract pursuant to this provision, they shall provide the design builder written notice at least 30 calendar days prior to the termination date. The termination shall be effective as of the date specified in the notice. The design builder shall continue to perform any part of the work that may not have been terminated by the notice.

Company name	Authorized signature	Print name	Date

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Termination of this contract may occur in the event funds from local, state or federal sources are not obtained and continued at an aggregate level sufficient to allow for the purchase of the indicated quality of service, in which case the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice from Family Court

**Rights and remedies:** If this contract is terminated, the Family Court, in addition to any other rights provided for in this contract, may require the design builder to transfer title and deliver to the Family Court in the manner and to the extent directed, any completed materials. The Family Court shall be obligated only for those services and materials rendered and accepted prior to the date of termination.

If it is determined, after notice of termination for cause, that the design-builder's failure was due to causes beyond the control of or negligence of the design builder, the termination shall be a termination for convenience.

In the event of termination, the design builder shall receive payment pro-rated for that portion of the contract period services were provided to and/or goods were accepted by Family Court subject to any offset by the Family Court for actual damages including loss of state matching funds.

The rights and remedies of the Family Court provided for in this contract shall not be exclusive and are in addition to any other rights and remedies provided by law.

**Indemnification:** The design builder shall bear all loss, expenses (including reasonable attorney fees), and damage in connection with, and shall indemnify and hold harmless Family Court Services, the 16th Judicial Circuit of Missouri, Jackson County, Missouri, and the state of Missouri from all claims, demands and judgments made or recovered against Family Court Services, the 16th Judicial Circuit of Missouri, Jackson County, Missouri, and the state of Missouri, and their officers, employees and agents, arising out of, incidental to, or in connection with the design-builder's work under this contract. The design builder's agreement to indemnify and hold harmless the parties referenced in this paragraph shall apply to any act of omission or commission by the design builder, its employees, and its agents, including negligence. Nothing in this agreement will be deemed to constitute a waiver of the sovereign immunity of Jackson County, Missouri, the 16th Judicial Circuit of Missouri, the Family Court Division, Family Court Services, and the state of Missouri.

Further, the design builder shall fully indemnify, defend, and hold harmless the Family Court from any suits, actions, damages, and costs of every name and description, including attorneys' fees, arising from or relating to violation or infringement of a trademark, copyright, patent, trade secret or intellectual property right, provided, however, that the foregoing obligation shall not apply to Family Court's misuse or modification or the design builder's products or Family Court's operation or use of the design builder's products in a manner not contemplated by the agreement or the purchase order. If any product is the subject of an infringement suit or in the design builder's opinion is likely to become the subject of such a suit, the design builder may at its sole expense procure for the Family Court the right to continue using the product or to modify it to become non-infringing. If the design builder is not reasonably able to modify or otherwise secure from the Family Court the right to continue using the product, the design builder shall remove the product and refund the Family Court the amounts paid in excess of a reasonable rental for past use. The Family Court shall not be liable for any royalties.

The design builder's obligations under the preceding two paragraphs with respect to any legal action are contingent upon the Family Court giving the design builder (1) written notice of any action or threatened action, (2) the opportunity to take over and settle or defend any such action at the design builder's sole expense, and (3) assistance in defending the action at the design-builder's sole expense. The design builder shall not be liable for any cost, expense, or compromise incurred or made by the Family Court in any legal action without the design builder's prior written consent, which shall not be unreasonably withheld.

**Reviews & Hearings:** The design builder agrees to advise the assigned purchasing agent of all complaints of recipients made known to the design builder and refer all appeals or fair hearing requests to the assigned purchasing agent. The Family Court has the discretion to require the design-builder to participate in any review, appeal, fair hearing or litigation involving issues related to this contract.

Company name	Authorized signature	Print name	Date
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**Force Majeure:** The design builder shall not be liable if the failure to perform this contract arises out of causes beyond the control of or negligence of the design builder. Causes may include, but are not limited to, acts of nature, fires, quarantine, strikes other than by the design builder's employees, and freight embargoes.

**Waiver:** Waiver of any breach of any provision in this contract shall not be a waiver of any prior or subsequent breach. Any waiver shall be in writing and any forbearance or indulgence in any other form or manner by the Family Court shall not constitute a waiver.

**Statutes:** Each and every provision of law and clause required by law to be inserted in the contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were included herein. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then on the application of either party the contract shall be amended to make such insertion or correction.

**Injunctions:** Should the Family Court be prevented or enjoined from proceeding with the acquisition before or after contract execution by reason of any litigation or other reason beyond the control of the Family Court, the design-builder shall not be entitled to make or assert claim for damage by reason of said delay.

**Severability:** The invalidity, illegality, or unenforceability of any provision of this agreement or the occurrence of any event rendering any portion or provision of this agreement void shall in no way affect the validity or enforceability of any other portion or provision of this agreement. Any void provision shall be deemed severed from this agreement, and the balance of this agreement shall be construed and enforced as if this agreement did not contain the particular portion or provision held to be void.

The parties further agree to amend this agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this article shall not prevent this entire agreement from being void should a provision which is of the essence of this agreement be determined void.

**Care of Jackson County Family Court Property:** The design builder shall be responsible for the proper care and custody of any Family Court owned personal tangible property and real property furnished for the design builder's use in connection with the performance of this contract, and the design builder will reimburse the Family Court for such property's loss or damage caused by the design builder, normal wear and tear excepted.

**Confidentiality:** The design builder may have access to private or confidential data maintained by the Family Court to the extent necessary to carry out its responsibilities under this contract. The design builder must comply with all the requirements of the Missouri Open Records Act in providing services under this contract. The design builder shall accept full responsibility for providing adequate supervision and training to its agents and employees to ensure compliance with the Act. No private or confidential data collected, maintained or used in the course of performance of this contract shall be disseminated by either party except as authorized by statute, either during the period of the contract or thereafter. The design builder must agree to return any or all data furnished by the Family Court promptly at the request of the Family Court in whatever forms it is maintained by the design builder. On the termination or expiration of this contract, the design builder will not use any of such data or any material derived from the data for any purpose and, where so instructed by the Family Court, will destroy or render it unreadable.

**Antitrust:** If the design builder elects not to proceed, the design builder assigns to the Family Court all rights to and interests in any cause of action it has or may acquire under the anti-trust laws of the United States and the state of Missouri relating to the particular products or services purchased or acquired by the Family Court pursuant to this contract.

This contract may terminate in the event of its assignment, conveyance, encumbrance or other transfer by the design builder without the prior written consent of the Family Court.

**Governing Law:** This agreement shall be governed and construed in accordance with the laws of Missouri, without regard to Missouri's choice of law rules, and Missouri shall be the forum state for all legal proceedings arising out of the agreement.

\_\_\_\_\_  
Company name | Authorized signature | Print name | Date

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**Mechanics' lien:** By the great weight of authority, a public building, lot or other public property owned by a traditional governmental body such as a state, county, city or school district and devoted to public use is not subject to a mechanics' lien. Missouri courts have specifically so ruled. See, e.g., *Security Bank v. Dent County*, 345 Mo. 1050, 137 S.W.2d 960, 963 (1940); *Union Reddi-Mix Co. v. Specialty Concrete Contractor*, 476 S.W.2d 160, 162 (Mo.App.1972). Therefore, the design-builder shall be solely responsible for ensuring payment of all labor and materials associated with the fulfillment of this contract.

**Assignment:** The design builder shall not assign, convey, encumber, or otherwise transfer its rights or duties under this contract without the prior written consent of the Family Court. This contract may terminate in the event of its assignment, conveyance, encumbrance or other transfer by the design builder without the prior written consent of the Family Court.

**Final Inspection & Approval:** The design builder will request the Family Court Facilities Services Manager to conduct a site inspection after the project is complete. The facilities services manager should prepare a "Punch-list" during the inspection and shall forward a copy of the said "Punch-list" to the design-builder. After any corrective actions have been accomplished, the design builder shall request a final inspection with the facilities services manager. Final project approval is contingent upon the facilities services manager's final inspection and written approval.

**Subcontractor: If applicable,** the subcontractor shall bill the design builder for any work performed under the agreement with the design builder with regards to this project.

**Final invoice:** The final invoice must be submitted no later than 45 days after the completion date; provided, however, that when the completion date corresponds with the end of the court's fiscal year (December 31), the final invoice must be submitted no later than 30 days after the completion date and have the original order date listed. Final invoices that are submitted after the requisite date shall be subject to a penalty of 10 percent of the invoice. This penalty may be waived by the Family Court, in its sole judgment and discretion, upon a showing of good cause that prevents the timely submittal of the final invoice. The design builder must request approval for delayed submittal of the final invoice not later than 10 days prior to the due date and state the basis for the delay.

**Criminal or Civil Offense of an Individual or Entity that controls a company or organization or will perform work under this contract:** Any conviction for a criminal or civil offense that indicates a lack of business integrity or business honesty must be disclosed. This includes (1) conviction of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or subcontract or in the performance of such contract or subcontract; (2) conviction under state or federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property; (3) conviction under state or federal antitrust statutes; and (4) any other offense to be so serious and compelling as to affect responsibility as a state contractor. For the purpose of this section, an individual or entity shall be presumed to have control of a company or organization if the individual or entity directly or indirectly, or acting in concert with one or more individuals or entities, owns or controls 25 percent or more of its equity, or otherwise controls its management or policies. Failure to disclose an offense may result in disqualification of the bid or termination of the contract.

**Records Retention/Audit:** All governmental contracts and agreements are required to be maintained for a period of three (3) years after the final payment and expiration of the contract or agreement. Therefore, the design builder shall be required to retain all records relating to the resulting contracts for the same period of time after final payment and expiration of this agreement. The Family Court reserves the right to audit the design builder's records throughout the term of the agreement and records retention period with advanced notice.

\_\_\_\_\_  
Company name | Authorized signature | Print name | Date

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**Design Builder Information: Completion in full is required!**

Company Name: \_\_\_\_\_ Federal Tax ID No.: \_\_\_\_\_

Physical Address: \_\_\_\_\_ Payment Address: \_\_\_\_\_

City / State / Zip Code: \_\_\_\_\_ City / State / Zip Code: \_\_\_\_\_

Company Phone No.: \_\_\_\_\_ Company Fax No.: \_\_\_\_\_

Check One:  Corporation  Partnership  Sole Proprietorship  Limited Liability Company

If **Corporation**: Date of Incorporation: \_\_\_\_\_ Approx. Annual Revenue: \_\_\_\_\_

\_\_\_\_\_  
President's Name (print)

\_\_\_\_\_  
Vice-President's Name (print)

\_\_\_\_\_  
Secretary's Name (print)

\_\_\_\_\_  
Treasurer's Name (print)

Name of State(s) in which incorporated: \_\_\_\_\_

If **Partnership**: Is the partnership:  General  Limited  Association (Check one)

Date of Organization: \_\_\_\_\_

Name and phone numbers of all partners:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

If **Sole Proprietorship**, state name, address and phone number of owner:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**General Information:** Number of permanent employees \_\_\_\_\_ Number of years in business \_\_\_\_\_

Percentage of work to be done under proposed contract by your own employees \_\_\_\_\_

Geographical Limits of Operation: \_\_\_\_\_

Have you ever done business under a different name: (Check one)  Yes  No

If yes,

Give name and location: \_\_\_\_\_

\_\_\_\_\_

Company name	Authorized signature	Print name	Date
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Has design builder ever withdrawn or defaulted on a contractual obligation: (Check one) \_\_\_ Yes \_\_\_ No

If yes,

State where and why: \_\_\_\_\_  
\_\_\_\_\_

Has design builder ever been sued for breach of any contract? (Check one) \_\_\_ Yes \_\_\_ No

If yes, Explain:

\_\_\_\_\_  
\_\_\_\_\_

List completed contracts within the past year, including amount of each:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**References** (state name, address, contact and phone number): **(If you are a current contractor of the Family Court Division, please mark "Current Contractor" )**.

- 1). \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 2). \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 3). \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- DBE Status Indicate status claimed: 1. Minority Owned Business (MBE) \_\_\_ Yes \_\_\_ No  
 \_\_\_ African American \_\_\_ Latino \_\_\_ Native American \_\_\_ Asian \_\_\_ Pacific Islander
2. Woman Owned Business (WBE) \_\_\_ Yes \_\_\_ No
3. Small Business \_\_\_ Yes \_\_\_ No

Please provide a copy of any governmental entity or Minority Supplier Council certification.

\_\_\_ Yes \_\_\_ No **Does your company plan on requesting a wage subsidy, bid supplement or rebate for any worker being paid under this contract as defined in Regulations, part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967, 76 Stat. 357; 40 U.S.C. 276c).**

\_\_\_ Yes \_\_\_ No **Has your company provided a ten-hour Occupational Safety and Health Administration (OSHA) construction safety program for on-site employees which includes a course in construction safety and health approved by OSHA or a similar program approved by the department which is at least as stringent as an approved OSHA program.**

Company name	Authorized signature	Print name	Date
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**Subcontractor information**

If the design builder has to sub-out any of the aforementioned work, please list below the subcontractor's company name and address. **If no subcontractor is required, please mark N/A. Either way, please submit this page with bid.**

1. Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_ Contact E-mail Address: \_\_\_\_\_  
 Type of Craftsman Needed for Project: \_\_\_\_\_  
 Scope of Work: \_\_\_\_\_

2. Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_ Contact E-mail Address: \_\_\_\_\_  
 Type of Craftsman Needed for Project: \_\_\_\_\_  
 Scope of Work: \_\_\_\_\_

3. Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_ Contact E-mail Address: \_\_\_\_\_  
 Type of Craftsman Needed for Project: \_\_\_\_\_  
 Scope of Work: \_\_\_\_\_

4. Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_ Contact E-mail Address: \_\_\_\_\_  
 Type of Craftsman Needed for Project: \_\_\_\_\_  
 Scope of Work: \_\_\_\_\_

Company name	Authorized signature	Print name	Date
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**Affidavit**

Now comes in the City of \_\_\_\_\_, County of \_\_\_\_\_,  
State of \_\_\_\_\_, personally appeared \_\_\_\_\_ (Name of person)  
who is \_\_\_\_\_ (Title of person) of \_\_\_\_\_ (Name of Company),  
(a corporation), (a partnership), (a sole proprietorship), (a limited liability company), and is authorized to make this affidavit,  
and being duly sworn upon oath deposes and says as follows:

1. That I am the \_\_\_\_\_ (Title of Affiant) of \_\_\_\_\_  
(Name of Bidder) and have been authorized by said Bidder to make this affidavit on its behalf;
2. That no officer, agent or employee of the Family Court is financially interested, directly or indirectly in what Bidder is offering to sell to the Family Court pursuant to this Invitation for Bid.
3. That if Bidder were awarded any contract job, work or service for the Family Court, no officer, agent or employee of the Family Court would be pecuniarily interested in or receive any benefit from the profit or emoluments of such;
4. That Bidder has not participated in collusion or committed any act in restraint of trade, directly or indirectly, which bears upon anyone's response or lack of response to this Invitation for Bid and is not listed on the General Services Administration's Report of Debarred and/or Suspended Parties.
5. That all employees assigned to do work at the Family Court are legally eligible to work within the United States under the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 ("IIRIRA 96") and INA Section 274A of the federal government."
6. That if company is a Transient Employer as defined in section 285.230, RSMo; all pertinent information shall be posted in a prominent and easily accessible place at work site as required in section 285.234, RSMo.
7. It is our understanding that all informational materials and files reviewed which has been provided on a need-to-know basis in the performance of this contract shall be privileged and held confidential. It is agreed that information shall not be shared or discussed with any persons outside the Family Court without the express written consent of the Family Court. In the event there is reason to believe that the confidentiality of this information has been breached, the Court Administrator shall be notified immediately.

\_\_\_\_\_ (Name of Affiant)

By: \_\_\_\_\_ (Signature of Affiant)

\_\_\_\_\_ (Title of Affiant)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Notary Public in and for the County of \_\_\_\_\_

State of \_\_\_\_\_

(Seal)

My commission expires: \_\_\_\_\_

Company name	Authorized signature	Print name	Date
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**Affidavit of Compliance with Section 292.675 RSMo., Et Seq. For any Public Works Project Contract Effective August 28, 2009**

Now comes in the City of \_\_\_\_\_, County of \_\_\_\_\_,  
State of \_\_\_\_\_, personally appeared \_\_\_\_\_ (Name of person)  
who is \_\_\_\_\_ (Title of person) of \_\_\_\_\_ (Name of Company),  
(a corporation), (a partnership), (a sole proprietorship), (a limited liability company), and is authorized to make this affidavit,  
and being duly sworn upon oath deposes and says as follows:

- (1) that said company has verified the completion of a ten-hour Occupational Safety and Health Administration (OSHA) construction safety program for their on-site employees which includes a course in construction safety and health approved by OSHA or a similar program approved by the department which is at least as stringent as an approved OSHA program.
- (2) that upon award of contract said company shall provide a copy of the OSHA 10 Hour Card for each on-site employee assigned to contract to the Family Court Purchasing Department within 60 calendar days.

The terms used in this affidavit shall have the meaning set forth in Sections 292.675 RSMo., et seq.

\_\_\_\_\_ (Name of Person)  
 By: \_\_\_\_\_ (Signature of Person)  
 \_\_\_\_\_ (Title of Person)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
 Notary Public in and for the County of \_\_\_\_\_  
 State of \_\_\_\_\_

(Seal)

My commission expires: \_\_\_\_\_

Company name	Authorized signature	Print name	Date
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**E-Verify Affidavit of Compliance with Section 285.530 RSMo., Et Seq. for all agreements in excess of \$5,000.00**

Now comes in the City of \_\_\_\_\_, County of \_\_\_\_\_,  
State of \_\_\_\_\_, personally appeared \_\_\_\_\_ (Name of person)  
who is \_\_\_\_\_ (Title of person) of \_\_\_\_\_ (Name of Company),  
(a corporation), (a partnership), (a sole proprietorship), (a limited liability company), and is authorized to make this affidavit,  
and being duly sworn upon oath deposes and says as follows:

- (1) that said company, if awarded a contract would enroll in and participate in a federal work authorization program with respect to the employees working in connection with the contracted services; and
- (2) that said company does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.
- (3) that upon award of contract said company shall provide Documentation of participation in the E-Verify Federal Work Authorization Program (Memorandum of Understanding) that was completed when Contractor enrolled in the E-Verify program.

The terms used in this affidavit shall have the meaning set forth in Section 285.530 RSMo., et seq.

\_\_\_\_\_ (Name of Person)  
 By: \_\_\_\_\_ (Signature of Person)  
 \_\_\_\_\_ (Title of Person)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_

Notary Public in and for the County of \_\_\_\_\_

State of \_\_\_\_\_

(Seal)

My commission expires: \_\_\_\_\_

Company name	Authorized signature	Print name	Date
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**Anti-Discrimination Against Israel Act: Certification of compliance for all agreements in excess of \$100,000.00**

Now comes in the City of \_\_\_\_\_, County of \_\_\_\_\_, State of \_\_\_\_\_, personally appeared \_\_\_\_\_ (Name of person) who is \_\_\_\_\_ (Title of person) of \_\_\_\_\_ (Name of Company), (a corporation), (a partnership), (a sole proprietorship), (a limited liability company), and is authorized to make this certification, and being duly sworn upon oath deposes and to the best of their knowledge says that:

- 1) Our company, is not currently engaged in and shall not, for the duration of any awarded contract, engage in a boycott of goods or services from the State of Israel.
- 2) Our company, is not currently engaged in and shall not, for the duration of any awarded contract, engage in a boycott of companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel.
- 3) Our company, is not currently engaged in and shall not, for the duration of any awarded contract, engage in a boycott of any persons or entities doing business in the State of Israel.

This above section shall not apply to contracts with a total potential value of less than one hundred thousand dollars or to contractors with fewer than ten employees.

The terms used in this certification shall have the meaning set forth in Chapter 34 Section 34.600 RSMo., et seq.

\_\_\_\_\_  
By: \_\_\_\_\_ (Signature of Person)  
\_\_\_\_\_  
(Title of Person)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_

Notary Public in and for the County of \_\_\_\_\_  
State of \_\_\_\_\_

(Seal)

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Company name | Authorized signature | Print name | Date

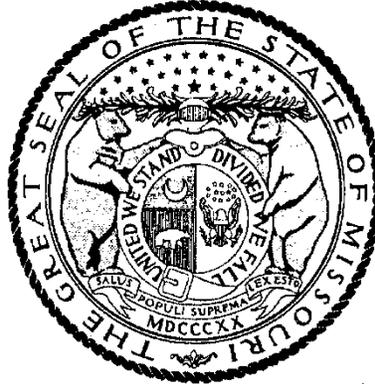
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# Missouri

## Division of Labor Standards

### WAGE AND HOUR SECTION



MIKE KEHOE, Governor

# Annual Wage Order No. 32

Section 048  
**JACKSON COUNTY**

In accordance with Section 290.262 RSMo 2000, within thirty (30) days after a certified copy of this Annual Wage Order has been filed with the Secretary of State as indicated below, any person who may be affected by this Annual Wage Order may object by filing an objection in triplicate with the Labor and Industrial Relations Commission, P.O. Box 599, Jefferson City, MO 65102-0599. Such objections must set forth in writing the specific grounds of objection. Each objection shall certify that a copy has been furnished to the Division of Labor Standards, P.O. Box 449, Jefferson City, MO 65102-0449 pursuant to 8 CSR 20-5.010(1). A certified copy of the Annual Wage Order has been filed with the Secretary of State of Missouri.

Original Signed by \_\_\_\_\_

Logan Hobbs, Director  
Division of Labor Standards

Filed With Secretary of State: \_\_\_\_\_ **March 10, 2025**

Last Date Objections May Be Filed: **April 9, 2025**

Prepared by Missouri Department of Labor and Industrial Relations

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Asbestos Worker	\$72.10
Boilermaker	\$40.77*
Bricklayer-Stone Mason	\$64.45
Carpenter	\$67.13
Lather	
Linoleum Layer	
Millwright	
Pile Driver	
Cement Mason	\$56.83
Plasterer	
Communication Technician	\$63.26
Electrician (Inside Wireman)	\$74.98
Electrician Outside Lineman	\$71.73
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Elevator Constructor	\$96.07
Glazier	\$59.60
Ironworker	\$72.22
Laborer	\$52.24
General Laborer	
First Semi-Skilled	
Second Semi-Skilled	
Mason	\$54.18
Marble Mason	
Marble Finisher	
Terrazzo Worker	
Terrazzo Finisher	
Tile Setter	
Tile Finisher	
Operating Engineer	\$66.32
Group I	
Group II	
Group III	
Group III-A	
Group IV	
Group V	
Painter	\$40.77*
Plumber	\$82.92
Pipe Fitter	
Roofer	\$61.71
Sheet Metal Worker	\$78.84
Sprinkler Fitter	\$71.59
Truck Driver	\$55.76
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

\*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. The public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.

\*\*The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title as defined in RSMo Section 290.210.

Heavy Construction Rates for  
JACKSON County

Section 048

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Carpenter	\$67.20
Millwright	
Pile Driver	
Electrician (Outside Lineman)	\$84.00
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Laborer	\$53.06
General Laborer	
Skilled Laborer	
Operating Engineer	\$61.77
Group I	
Group II	
Group III	
Group IV	
Truck Driver	\$52.79
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

Use Heavy Construction Rates on Highway and Heavy construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(3).

Use Building Construction Rates on Building construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(2).

If a worker is performing work on a heavy construction project within an occupational title that is not listed on the Heavy Construction Rate Sheet, use the rate for that occupational title as shown on the Building Construction Rate Sheet.

\*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. Public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.

\*\*The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title.

# OVERTIME and HOLIDAYS

## OVERTIME

For all work performed on a Sunday or a holiday, not less than twice (2x) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work.

For all overtime work performed, not less than one and one-half (1½) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work or contractual obligation. For purposes of this subdivision, "**overtime work**" shall include work that exceeds ten hours in one day and work in excess of forty hours in one calendar week; and

A thirty-minute lunch period on each calendar day shall be allowed for each worker on a public works project, provided that such time shall not be considered as time worked.

## HOLIDAYS

January first;  
The last Monday in May;  
July fourth;  
The first Monday in September;  
November eleventh;  
The fourth Thursday in November; and  
December twenty-fifth;

If any holiday falls on a Sunday, the following Monday shall be considered a holiday.