

**LIST OF FORMS AND DOCUMENTS REQUIRED IN
BAIL BONDING QUALIFICATION PACKETS**

ITEM NO.	PROPERTY QUALIFIED	SUGGESTED FORM PAGE NUMBER	INSURANCE QUALIFIED	SUGGESTED FORM PAGE NUMBER
1	GENERAL AFFIDAVIT OF QUALIFICATIONS OF BONDSMEN	1 - 4	GENERAL AFFIDAVIT OF QUALIFICATION OF BONDSMEN	5 - 7
2	AFFIDAVIT OF GENERAL BAIL BOND AGENT			8
3	POWER OF ATTORNEY AND AUTHORIZATION TO EXECUTE...			9 - 10
4	BAIL BOND AGENT AFFIDAVIT OF QUALIFICATION			11 - 12
5	CURRENT LICENSE OF GENERAL BAIL BOND AGENT			
6	CURRENT LICENSE OF EACH ATTORNEY-IN-FACT			
7	CURRENT TITLE OPINION ON EACH REALTY PARCEL USED TO QUALIFY FROM AN ATTORNEY OR TITLE COMPANY	13 - 14	QUALIFYING POWER OF ATTORNEY TO GENERAL BAIL BOND AGENT FROM SURETY INSURANCE COMPANY	
8	CURRENT STATEMENT FROM COUNTY APPRAISER SHOWING APPRAISED OR FAIR MARKET VALUE AND SHOWING ASSESSED VALUE OF EACH REALTY PARCEL USED TO QUALIFY		QUALIFYING POWER OF ATTORNEY TO EACH ATTORNEY-IN-FACT FROM SURETY INSTURANCE COMPANY	
9	PROOF OF TITLE AND AMOUNT OF ANY CASH OR STOCK ACCOUNTS USED TO QUALIFY DATED WITHIN 30 DAYS OF SUBMISSION		MISSOURI CERTIFICATE OF AUTHORITY ISSUED TO INSURER FOR THE WRITING OF SURETY INSURANCE IN THE STATE	
10	POWER OF ATTORNEY FROM SPOUSE TO ANY JOINT ASSETS USED; IF REALTY, THE POWER MUST BE RECORDED ON THE PROPERTY RECORDS OF EACH COUNTY WHEREIN THE REALTY LIES; IF CASH OR EQUIVALENT ACCOUNTS, ACKNOWLEDGEMENT OF THE POWER OF ATTORNEY FROM EACH BANK, CREDIT UNION, OR FINANCIAL INSTITUTION.		CURRENT AUDITED FINANCIAL STATEMENT FROM SURETY INSURER	
11	LIST OF ALL MISSOURI AND FEDERAL BAIL BONDS WRITTEN AND OUTSTANDING WITH THE DETAIL CONTAINED ON THE SUGGESTED FORM. IF THIS LISTING IS MORE THAN ONE PAGE, EACH PAGE MUST HAVE A SUBTOTAL. A TOTAL MUST APPEAR AT THE END OF THE REPORT.			15

GENERAL AFFIDAVIT OF QUALIFICATION OF GENERAL BAIL BONDSMEN
(Property Qualified)

STATE OF MISSOURI)
) ss.
COUNTY OF _____)

IN THE 16th JUDICIAL CIRCUIT COURT
WITHIN AND FOR THE SAID COUNTY OF JACKSON

I, _____, being desirous from time to time of signing various bail bonds in this court during the month next following the filing of this affidavit and questionnaire, do hereby upon my oath state that I have read over and have carefully answered each of the questions in the following questionnaire, and that the answers to the same are true, and that I have made the same for the purpose of establishing my qualification to sign such bonds; and that I have, in addition to signing and swearing of this affidavit, affixed my signature at the end of the questionnaire for the purpose of identification and to guarantee the genuineness and truthfulness thereof.

Initial one only:

- _____ Individual
- _____ Corporate Officer
- _____ LLC Owner or Manager
- _____ Partner

By: _____

Subscribed and sworn to before me this _____ day of _____, 20____.

(SEAL)

Notary Public
My Commission Expires:

PROPERTY QUALIFIED QUESTIONNAIRE
16th JUDICIAL CIRCUIT COURT OF JACKSON COUNTY, MISSOURI

1. State your name: _____
 2. Age: _____
 3. Company/Corporation you work for:
Self
Name of Corporation/LLC: _____
Partnership Name: _____
 4. Marital status:
Married
Divorced
Single
 5. If married or separated, state name of your spouse: _____
 6. Present residential address: _____
 7. Length of time you have lived at your current residential address: _____
 8. Address immediately prior to moving to your present address: _____
-
9. Have you ever been convicted of a criminal offense in the Courts of this or any other State or territory of the United States or of any foreign country (conviction of violations of municipal ordinances not included)? Yes ___ or No ___
 10. Are you an attorney at law, duly admitted to the practice of law by the Supreme Court of Missouri? Yes ___ or No ___
 11. If you have ever been so licensed, has your license ever been suspended or have you been disbarred from the practice of law? Yes ___ or No ___
 12. Are you a party upon any bail bond in any Court of this or any State or any territory of the United States, which after being forfeited, remain unpaid or unsatisfied? Yes ___ or No ___
 13. Have you written any bail bond as the agent of any surety in any Court of this state or any other State or territory of the United States, which after being forfeited, remains unpaid or unsatisfied? Yes ___ or No ___

14. Have you acted as a director, officer, or shareholder of any company or corporate surety which posed a bail bond in any Court of this State or any other State or territory of the United States, where the bond, after being forfeited, remains unpaid or unsatisfied? Yes ___ or No ___

15. List here an inventory of all real estate of which you are the sole legal and equitable owner:

****NOTE: Do not list any property in which you or your spouse own as tenants by the entirety or joint tenants, and do not list any property in which you own only a life estate or remainder.****

- Tract One:
 - A. Legal Description: _____
 - B. City, zone, street, and street number: _____
 - C. Description of all improvements thereon: _____
 - D. Appraised (fair market) valuation at last County assessment: \$_____
 - E. Assessed valuation at the last assessment: \$_____
 - F. Any encumbrances with amounts and names of persons holding the same (mortgages, mechanics' liens, tax liens, and other liens): _____

- Tract Two:
 - A. Legal Description: _____
 - B. City, zone, street, and street number: _____
 - C. Description of all improvements thereon: _____
 - D. Appraised (fair market) valuation at last County assessment: \$_____
 - E. Assessed valuation at the last assessment: \$_____
 - F. Any encumbrances with amounts and names of persons holding the same (mortgages, mechanics' liens, tax liens, and other liens): _____

- Tract Three:
 - A. Legal Description: _____
 - B. City, zone, street, and street number: _____
 - C. Description of all improvements thereon: _____
 - D. Appraised (fair market) valuation at last County assessment: \$_____

E. Assessed valuation at the last assessment: \$ _____

F. Any encumbrances with amounts and names of persons holding the same (mortgages, mechanics' liens, tax liens, and other liens): _____

- Tract Four:

A. Legal Description: _____

B. City, zone, street, and street number: _____

C. Description of all improvements thereon: _____

D. Appraised (fair market) valuation at last County assessment: \$ _____

E. Assessed valuation at the last assessment: \$ _____

F. Any encumbrances with amounts and names of persons holding the same (mortgages, mechanics' liens, tax liens, and other liens): _____

***(If there is insufficient space for all of your real estate held, give the same information as to additional tracts on an attached separate sheet of paper.)**

16. If any of the above real estate is subject to a lease for longer than two years, state the name of the lessee, term of the lease, and the rental amount: _____

17. Provide an inventory of cash assets or those assets equivalent to cash: _____

18. If any of the above listed personal property is subject to any encumbrances or liens, state the nature and amount of the same and by whom held: _____

19. Has any federal tax lien been filed against you? Yes ___ or No ___

20. Provide the approximate amount of your outstanding debts, other than those listed above: \$ _____

21. List all bail bonds upon which you are surety and which are now outstanding, specifying separately the amount of each bond, the name of the defendant, the offense with which he is charged, the court in which the prosecution against him is pending, and the name of the attorney-in-fact writing the bond. This list may be attached and incorporated by reference but you are certifying to this Court by executing this affidavit that the list is accurate and complete and that the total of these bonds is \$ _____.

22. State whether or not you or anyone on your behalf has received or has been promised any consideration or security for the suretyship herein, and, if so, the nature and amount thereof and the name of the person or persons by whom such promise was made or from whom such security or consideration was received: _____

I affix my signature at the end of this questionnaire for the purpose of identification and to guarantee the genuineness and truthfulness thereof.

Initial one only:

- _____ Individual
- _____ Corporate Officer
- _____ LLC Owner or Manager
- _____ Partner

By: _____

GENERAL AFFIDAVIT OF QUALIFICATION OF GENERAL BAIL BONDSMEN
(Insurance Qualified)

STATE OF MISSOURI)
) ss.
COUNTY OF _____)

IN THE 16th JUDICIAL CIRCUIT COURT
WITHIN AND FOR THE SAID COUNTY OF JACKSON

I, _____, being desirous from time to time of signing various bail bonds in this court during the month next following the filing of this affidavit and questionnaire, do hereby upon my oath state that I have read over and have carefully answered each of the questions in the following questionnaire, and that the answers to the same are true, and that I have made the same for the purpose of establishing my qualification to sign such bonds; and that I have, in addition to signing and swearing of this affidavit, affixed my signature at the end of the questionnaire for the purpose of identification and to guarantee the genuineness and truthfulness thereof.

Initial one only:

- _____ Individual
- _____ Corporate Officer
- _____ LLC Owner or Manager
- _____ Partner

By: _____

Subscribed and sworn to before me this _____ day of _____, 20__.

(SEAL)

Notary Public
My Commission Expires:

INSURANCE QUALIFIED QUESTIONNAIRE
16th JUDICIAL CIRCUIT COURT OF JACKSON COUNTY, MISSOURI

1. State your name: _____
2. Age: _____
3. Company/Corporation you work for:
Self
Name of Corporation/LLC: _____
Partnership Name: _____
4. Marital status:
Married
Divorced
Single
5. If married or separated, state name of your spouse: _____
6. Present residential address: _____
7. Length of time you have lived at your current residential address: _____
8. Address immediately prior to moving to your present address: _____

9. Have you ever been convicted of a criminal offense in the Courts of this or any other State or territory of the United States or of any foreign country (conviction of violations of municipal ordinances not included)? Yes ___ or No ___
10. Are you an attorney at law, duly admitted to the practice of law by the Supreme Court of Missouri? Yes ___ or No ___
11. If you have ever been so licensed, has your license ever been suspended or have you been disbarred from the practice of law? Yes ___ or No ___
12. Are you a party upon any bail bond in any Court of this or any State or any territory of the United States, which after being forfeited, remain unpaid or unsatisfied? Yes ___ or No ___
13. Have you written any bail bond as the agent of any surety in any Court of this state or any other State or territory of the United States, which after being forfeited, remains unpaid or unsatisfied? Yes ___ or No ___

14. Have you acted as a director, officer, or shareholder of any company or corporate surety which posed a bail bond in any Court of this State or any other State or territory of the United States, where the bond, after being forfeited, remains unpaid or unsatisfied? Yes ___ or No ___

15. Has any federal tax lien been filed against you? Yes ___ or No ___

16. Provide the approximate amount of your outstanding debts: \$_____

17. List all bail bonds upon which you are surety and which are now outstanding, specifying separately the amount of each bond, the name of the defendant, the offense with which he is charged, the court in which the prosecution against him is pending, and the name of the attorney-in-fact writing the bond. This list may be attached and incorporated by reference but you are certifying to this Court by executing this affidavit that the list is accurate and complete and that the total of these bonds is \$_____.

18. State whether or not you or anyone on your behalf has received or has been promised any consideration or security for the suretyship herein, and, if so, the nature and amount thereof and the name of the person or persons by whom such promise was made or from whom such security or consideration was received: _____

****Attach a true copy of the State of Missouri's authorization to the corporation, association or company named above to issue surety insurance and a true copy of the qualifying power of attorney issued to the general bail bondsman and to each of the attorneys-in-fact by the surety insurer.****

I affix my signature at the end of this questionnaire for the purpose of identification and to guarantee the genuineness and truthfulness thereof.

Initial one only:

- _____ Individual
- _____ Corporate Officer
- _____ LLC Owner or Manager
- _____ Partner

By: _____

AFFIDAVIT OF GENERAL BAIL BOND AGENT

STATE OF MISSOURI)
) ss.
COUNTY OF _____)

The individual who signs below is either the General Bail Bond Agent, or a specified officer of a corporate General Bail Bond Agent with full authority to act for the corporation, or a partner in a partnership which has been granted a General Bail Bond Agent’s license, or the owner or manager of a limited liability company. Except as listed below, there are no outstanding bail bond forfeitures or unsatisfied judgments thereon entered in any court in this State or of the United States where the undersigned or any of the undersigned’s agents or employees:

- posted the bond as surety;
- wrote the bond as agent of this or any other surety; or
- where the surety was a company or corporation, acted as director, officer or stockholder of that surety.

[Print Name of General Bail Bond Agent]

Initial one only:

- _____ Individual
- _____ Corporate Officer
- _____ LLC Owner or Manager
- _____ Partner

By: _____

Subscribed and sworn to before me this _____ day of _____, 20__.

(SEAL)

Notary Public
My Commission Expires:

**POWER OF ATTORNEY
AND
AUTHORIZATION TO EXECUTE CERTAIN DOCUMENTS**

The General Bail Bond Agent named below, does appoint each Bail Bond Agent listed in Section II of this instrument as an attorney-in-fact of the General Bail Bond Agent to sign bail bonds in the name of the General Bail Bond Agent in judicial proceedings in all Divisions of the Sixteenth Judicial Circuit (Jackson County) of the State of Missouri and, further, to sign in the name of the General Bail Bond Agent the Special Affidavit of Qualification of General Bail Bond Agent which is required with each bail bond, and authorizes each listed Bail Bond Agent to do so.

The General Bail Bond Agent acknowledges that each Bail Bond Agent listed alphabetically in Section 2 is an agent of the General Bail Bond Agent and any knowledge of that Bail Bond Agent with respect to forfeitures and unsatisfied judgments thereon entered upon any bail bond in any Court of this state or of the United States will be imputed to the General Bail Bond Agent.

This power of attorney and authorization is granted to gain Circuit Court approval of the application of the General Bail Bond Agent named below to sign bail bonds in person or through employed Bail Bond Agents for approximately one month at a time and may not be revoked during the time for which approval is granted.

_____ (Print Name of General Bail Bond Agent as Licensed)

Initial one only:

- Individual
- Corporate Officer
- LLC Owner or Manager
- Partner

By: _____

Section 2

Bail Bond Agent (list alphabetically)	Social Security No.	License Expiration Date:

Attach to this instrument a true copy of the current licenses issued to the General Bail Bond Agent and to each Bail Bond Agent listed above.

STATE OF MISSOURI)
) ss.
COUNTY OF _____)

On this ____day of _____, 20____, before me personally appeared _____, to me known to be the person described in and who executed the Power of Attorney and Authorization on the reverse side hereof, and acknowledged that he/she executed the same as his/her free act and deed.

In testimony whereof, I have hereunto set my hand and affixed my official seal in my office in the County and State aforesaid, on the day and year first above written.

(Seal)

Notary Public
My Commission Expires:

**BAIL BOND AGENT
AFFIDAVIT OF QUALIFICATIONS**

STATE OF MISSOURI)
) ss.
COUNTY OF _____)

I, _____, as Attorney-in-Fact for _____, licensed to transact the business of suretyship in the State of Missouri, being desirous from time to time of signing various bail bonds in the Courts of Jackson County, Missouri, during the month next following the filing of this affidavit do hereby upon my oath state:

1. My name is _____.
2. I am reputable and at least 21 years of age.
3. My marital status is _____. My spouse's name is _____.
4. My current residence address is: _____ and I have lived at this address since _____.
5. My prior address was _____.
6. I have not been convicted of any felony under the laws of any state or of the United States.
7. I am not a lawyer, nor have I ever been licensed and later disbarred or suspended.
8. I am not an elected or appointed official or employee of the State of Missouri or of any county or other political subdivision thereof.
9. I am a duly licensed Bail Bond Agent, licensed under the provisions of Sections 374.700 to 374.775 RSMo 1978, and my license has not been suspended nor revoked by the Missouri Department of Insurance.
- 10. There are no unsatisfied judgments entered upon any bail bond in any court of this state or of the United States written by me in the capacity of agent of a surety or against me as surety or against any company in which I am or was an officer, director or stockholder, except:**

11. I have no unsatisfied judgments against me.
12. I have reviewed the list of current outstanding bail bonds to be submitted by my general bail bond agent and acknowledge that the listing accurately shows those bonds written by me for the surety.
- 13. I understand that on any and all bonds executed on behalf of my surety, I will show my surety's name _____ as it appears on my**

bail bonding license or be disqualified from acting as surety or surety's agent on bail bonds in Jackson County, Missouri for 60 days.

- 14. I further understand that any outstanding forfeitures or unpaid judgments on bail bonds written by me will result in my disqualification to act as either a general bail bond agent or as a bail bond agent for the same or any other general bail bond agent in Jackson County.**

Attorney-In-Fact

Subscribed and sworn to before me this _____ day of _____, 20__.

Notary Public

My Commission Expires:

MISSOURI AND FEDERAL BAIL BONDS WRITTEN BY SURETY
LIST COMPLETE THROUGH _____

<u>COURT</u>	<u>CASE NO.</u>	<u>DEFENDANT NAME</u>	<u>OFFENSE</u>	<u>BOND AMT.</u>	<u>ATTORNEY- IN-FACT</u>
--------------	-----------------	-----------------------	----------------	------------------	------------------------------

PAGE #

PAGE SUBTOTAL \$

AFFIDAVIT OF MATERIAL CHANGES

STATE OF MISSOURI)
COUNTY OF _____)

The individual who signs below is either the General Bail Bond Agent, or a specified officer of a corporate General Bail Bond Agent with full authority to act for the corporation, or a partner in a partnership which has been granted a General Bail Bond Agent’s license, or the owner or manager of a limited liability company.

There have been no material changes in the information submitted in the yearly bond qualification packet, e.g. changes in the property or other assets used to collateralize outstanding bonds except as listed below:

[If there are any changes in information previously provided concerning property or other assets, including changes in the encumbrances or liens against such property or other assets, the value of the property or other assets, and/or the outstanding debts of the General Bail Bond Agent, list the changes above. If additional property or other assets are being provided or are being substituted for property or other assets previously provided, list the property above and provide the documentation required under the Procedure for Qualification of Sureties' section 1.G.i.]

[Print Name of General Bail Bond Agent]

Initial one only:

- _____ Individual
- _____ Corporate Officer
- _____ LLC Owner or Manager
- _____ Partner

By: _____

Subscribed and sworn to before me this _____ day of _____, 20__.

(SEAL)

Notary Public
My Commission Expires: