

IN THE CIRCUIT COURT OF JACKSON COUNTY, MISSOURI - PROBATE DIVISION
AT KANSAS CITY/INDEPENDENCE

IN THE MATTER OF

ESTATE NUMBER

_____,
Deceased.

To:

YOUR FILING HAS BEEN CONDITIONALLY ACCEPTED
BUT IT IS INCOMPLETE

In order to complete the processing of your matter, the following information is required, and if it is not received within 30 days of the date of this notice, the case will be dismissed for failure to prosecute without prejudice and at your client's cost pursuant to Rule 72.5.

NEW ESTATE APPLICATION FOR LETTERS (INTESTATE) CHECKLIST

- Filing fee in the amount of \$ _____ must be paid
- Application for Letters has not been signed by the applicant/attorney.
- Application for Letters does not indicate if you are requesting independent or supervised administration.
- Written Consents from the heirs for Independent Administration must be filed. (Form 10021)
- Non-resident P.R. - file Designation and/or Acceptance of Resident Agent.
- Provide renunciations of persons entitled to act as P.R. or request a hearing.
- Corporate Surety Bond in the amount of \$ _____ must be filed.
- MO HealthNet Disclosure (Form 10022)
- Appendix A does not appear to correctly list the heirs-at-law. Please refer to R.S.MO. 473.017 and 474.010 and PPM Sections 10 (if supervised) or 11 (if independent).
- Other - May include - filed more than one year after the date of death of the decedent. Please resolve.

Date: _____

Division Clerk