

IN THE CIRCUIT COURT OF JACKSON COUNTY, MISSOURI - PROBATE DIVISION
AT KANSAS CITY/INDEPENDENCE

IN THE MATTER OF
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXX,
Deceased.

ESTATE NUMBER
XXXXXXXXXXXXXX

TO: XXXXXXXXXXXXXXXXXXXXXXXXXXXXX

YOUR FILING HAS BEEN CONDITIONALLY ACCEPTED
BUT IT IS INCOMPLETE

In order to complete the processing of your matter, the following information is required, and if it is not received within 30 days of the date of this notice, the case will be dismissed for failure to prosecute without prejudice and at your client's cost pursuant to Rule 72.5.

Creditor's/ Minor's/ Spousal Refusal

- Filing fee in the amount of \$ XX must be paid.
- Insufficient filing fee has been received. Please pay additional fees in the amount of \$ ____.
- Corporate Surety Bond in the amount of \$ XXXXXX must be filed.
- A letter from a Realtor or person having knowledge of the value of the real estate is required.
- Paid funeral bill was not submitted.
- A copy of the decedent's death certificate was not submitted.
- Other - May include:

- *Application does not list the full name and residential address of the decedent.
- *Application does not list the decedent's date of death.
- *Application/Affidavit does not list the full name, date of birth and address of each surviving unmarried minor child together with the name and address of the child's surviving parent, his legal guardian and conservator, if any, and the name and address of the person(s) with whom he/she resides.
- *Application does not list the full name and address of the surviving spouse, if any.
- *Application fails to provide sufficient description of the assets.

Small Estate

- Filing fee in the amount of \$ XX must be paid.
- Insufficient filing fee has been received. Please pay additional fees in the amount of \$ ____.
- Paid funeral bill was not submitted.
- A copy of the decedent's death certificate was not submitted.
- A letter from a Realtor or person having knowledge of the value of the real estate is required.
- Distribution under the Affidavit is to the persons named in the Last Will and Testament, however, the Will has not been presented for probate.
- Corporate Surety Bond of Distributee in the amount of \$ XX must be filed. If all distributees sign to waive bond and funeral expenses are paid, the court will waive the filing of a bond.
- The signature of the Affiant has not been acknowledged by a notary

- The signatures of the Distributees, to waive bond, have not been acknowledged.
- Other - See "Other" above.

Date: _____

Division Clerk