



16th Judicial Circuit of Jackson County, Missouri

Announcement

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Contact: Valerie Hartman
Public Information Officer
(816) 881-3552

Additional Q & A sessions scheduled regarding e-Filing

The Circuit Court of Jackson County is scheduling two more Question and Answer sessions for the legal community regarding e-Filing. These sessions are designed to give attorneys and their staffs an opportunity to ask questions or clarify procedures now that they have had an opportunity to use e-Filing.

In Independence, the session will be held on Thursday, April 4 at 3:00 p.m. in the jury room of the Independence Courthouse Annex at 308 W. Kansas, Independence.

In Kansas City, the session will be held on Friday, April 12 at 10:00 a.m. in the jury room of the Jackson County Courthouse at 415 E. 12th Street, Kansas City.

“The implementation of electronic filing is going really well,” said Verna Proctor, Civil Records Director. “The attorneys and their staffs are doing a great job of getting acclimated. However, we are finding a few things have come up which are specific to Jackson County and are helpful to discuss.”

The management staff of the Civil Records Department and the Court’s legal counsel will be on hand to take questions, and provide some tips on common errors that users are having with negotiating the system. These sessions are not designed to train attorneys to use e-Filing, but rather to assist attorneys who have specific questions about the process after going through the training offered by the Office of State Courts Administrator (OSCA). OSCA has training and webinars on the Missouri Supreme Court website on how to e-File.

In addition, the Circuit Court of Jackson County has links to that training and information specific to filing in Jackson County on its website at www.16thcircuit.org. under the sidebar box labeled “electronic filing.” On the Court’s website you will also find information about acceptance (hold/return process), documents required for service in e-Filing cases, case type codes, fees, and debit account application forms.

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