

**IN THE CIRCUIT COURT OF JACKSON COUNTY  
FAMILY COURT DIVISION**

**IN THE INTEREST OF:**

**PETITION NUMBER:**

**SEX:**

**BORN:**

**LIFE NUMBER:**

**PRE-TRIAL ORDER**

**ORDER OF APPOINTMENT**

Upon application, the Court enters the following findings and order:

1. The applicant is indigent;
2. The applicant is the child's custodian as defined in Supreme Court Rule 110.05.1(5);
3. The applicant has requested the appointment of counsel;
4. A full and a fair hearing requires the appointment of counsel;

Therefore, it is ordered that: \_\_\_\_\_ is appointed as attorney for \_\_\_\_\_  
\_\_\_\_\_, the \_\_\_\_\_, in the above-captioned cause.

**NOTICE OF PROTECTIVE CUSTODY HEARING  
NOTICE OF FAMILY SUPPORT TEAM MEETING  
NOTICE OF CASE MANAGEMENT CONFERENCE**

This Order sets forth the major events including hearings and Family Support Team meetings that are part of the Child Abuse/Neglect Case Management System through the dispositional hearing. The purpose of the Child Abuse/Neglect Case Management System is to assure more timely permanency for children either by returning them to their family of origin or begin efforts to place the children in a guardianship or adoption within 1 year of their removal. The Case Management System, which begins the date of the child's removal from the home and ends approximately 12 months from the date of removal, requires the commitment of parties and counsel to participate fully in the process of identifying the issues which prevent immediate reunification and the services needed to reintegrate the family if appropriate.

**Please note: Pursuant to a previous order of this Court, this case has a pending review date set for \_\_\_\_\_ at \_\_\_\_\_ in Division \_\_\_\_.**

**1. PROTECTIVE CUSTODY HEARING:**

This matter is set for a **Protective Custody Hearing** on \_\_\_\_\_ at \_\_\_\_\_  
**in Division** \_\_\_\_\_ located at the Family Justice Center, 625 E. 26<sup>th</sup>, Kansas City,  
Missouri.

**NO CONTINUANCES WILL BE GRANTED.**

Prior to that hearing, counsel is expected to discuss with their client those issues necessary to prepare for the hearing. At the hearing, the Court will consider the need for continued protective custody of the child, visitation, available kinship resources and such other issues as are raised by the parties. **No orders regarding evaluations or services for the parents will be entered except upon consent of all parties.**

## **2. THIRTY DAY FAMILY SUPPORT TEAM MEETING:**

This matter shall be scheduled for a 30 Day Family Support Team Meeting at a time and location to be arranged by the Division of Family Services. **Counsel and all parties will receive notice from DFS. It is the Court's expectation that counsel for all parties attend this meeting.** The purpose of the 30 Day Family Support Team Meeting is for the parties to:

1. Identify primary and secondary case goals and a case service plan for the family;
2. Identify services to address the core issues which prevent reunification;
3. Develop a visitation schedule including any sibling visits;
4. Develop a plan to determine paternity, if needed, and child support for each child who has been removed from the parents' custody;

**Conciliation Services, through the Court's Department of Family Court Resource Services, can be used if such will assist the parties in resolving these issues. Such services can be used at any time during the case either by agreement of all parties or by order of the Court. Parties can make appointments for Conciliation Services by calling (816) 881-1810.**

## **3. CASE MANAGEMENT CONFERENCE:**

It is further ordered that this matter is scheduled for a **Case Management Conference** on \_\_\_\_\_ at \_\_\_\_\_ **in Division** \_\_\_\_\_ at the Family Justice Center, 625 E. 26<sup>th</sup> St., Kansas City, MO.

At the case management conference, the parties shall be prepared to discuss and advise the Court of the following issues:

1. Whether the case is uncontested or contested;
2. If the case is contested, a proposed trial date no later than 60 days from the filing date;
3. What issues or evidence are agreed or stipulated to by the parties;
4. A statement of the issues that have not been resolved by the parties;

5. If the case is contested or certain issues are contested, a list of all witnesses and a general statement of each witness's testimony (each party has a continuing obligation to notify the Court and opposing counsel of any additional witnesses whom the party may call if such witnesses are secured at a later date);
6. The estimated length of trial;
7. Paternity and child support issues and whether the parties have agreed upon any paternity or support issues.

#### **4. TRIAL DATE:**

The premise of the Child Abuse/Neglect Case Management System is that the trial of all cases be resolved within 60 days of the filing date. Therefore, the Court will set a trial date within that time period at the case management conference. All parties must be prepared to discuss possible trial dates at the case management conference.

**THE TRIAL OF THIS CASE WILL BE HEARD ON THE DATE SET AND CONTINUANCES WILL NOT BE GRANTED ABSENT EXTRAORDINARY CAUSE.**

**DISCOVERY:** The Court encourages the parties to engage in informal discovery. The packet of information attached to this notice contains records and reports available in this case at the time of this mailing to the Juvenile Officer's attorneys. **The legal file and the Juvenile Officer's social file in the case are available for viewing at the Family Justice Center, 625 E. 26<sup>th</sup> Street, Kansas City, Missouri 64108 which are available on Monday through Fridays, excluding holidays, from 8:00 a.m. to 4:30 p.m.**

Arrangements for access to the files of the Division of Family Services may be made through the assigned Division of Family Services caseworker. Please call the caseworker to set up a time to review the files. These files may contain additional information and should be reviewed by counsel prior to all hearings. Counsel is expected to resolve discovery issues with opposing counsel prior to the filing of formal discovery.

#### **5. DISPOSITIONAL HEARING**

The dispositional hearing in this matter may be heard on the same day as the trial setting if the Court sustains the allegations in the pleading or it may be scheduled to a later date.

If the Court places the child in the legal custody of the Division of Family Services or in relative care as part of the dispositional order, then the Court may set a Case Status Review hearing and a Permanency Status Review hearing.

**The Court expects the parties and counsel's full participation at these hearings. The dates for these hearings will be contained in the order. Please make sure you record the date and times for these future hearings as well as any future hearing dates set out in court orders or judgments. THE COURT WILL SEND OUT NO FUTURE NOTICE OF THESE HEARING DATES.**

## 6. ALTERNATIVE DISPUTE RESOLUTION

Conciliation Services, including a wide variety of techniques such as Family Group Conferencing, can be used to resolve differences in a particular case and are available to all parties at all phases of the case. Voluntary (non-court ordered) services can be arranged by agreement of all parties. The Court may order parties to participate in conciliation services upon the Court's own motion or upon motion of any party. Issues that can be addressed include, but are not limited, to:

Visitation

Paternity and Child Support

Custody

Safety plans for children including kinship care

Identification of case goals

Services necessary for reunification

If the case goal is adoption or guardianship, identification of prospective long-term caregivers including relatives or friends of the family or others identified by the parties.

Voluntary relinquishment.

**Conciliation Services, through the Court's Department of Family Court Resource Services can be used if such will assist the parties in resolving these issues. Parties can make appointments by calling (816) 881-1810.**

---

DATE

---

JUDGE/COMMISSIONER