

FAMILY CASE MANAGEMENT CONFERENCE GUIDELINES

- The purpose of the case management conference is to provide an opportunity for case or issue resolution. If a case is settled at the case management conference, it can be heard immediately or be scheduled for an uncontested hearing.

- Prior to the Case Management Conference, Counsel and the Parties are expected to complete all requirements regarding:

- FOCIS.
- Mediation.
- Standard Discovery.

- Prior to the case management conference, attorneys of record shall discuss resolution of the case. No later than seven (7) days prior to the Case Management Conference, the parties shall complete and file with the Court a Case Management Statement. Failure to submit the case management statement may result in the Court's imposition of appropriate sanctions.

- All attorneys of record and their clients, as well as unrepresented parties shall appear at the Case Management Conference and shall be prepared to discuss the merits of the case with a view toward early disposition of the case. If the case does not get resolved, the Court will set a date for an additional Case Management Conference or enter a case management order which shall deal with the following:

- Mediation.
- Establish dates for naming of experts, the closure of discovery, and the filing of motions.
- Establish a date for Pre-trial Conference.
- Establish a date for trial.
- Address any other matter appropriate to the case.

- For further information, refer to the Family Case Management Administrative Order on the 16th Circuit website.